

COUNTY OF YORK

MEMORANDUM

DATE: September 30, 2002 (BOS Mtg. 10/15/02)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Park Facilities Planning Services

Background

The Board directed staff at a work session on September 10, 2002 to proceed with securing a contract with Vanasse Hangen Brustlin, Inc., (VHB), of Williamsburg, for professional and technical services. This contract would provide the necessary environmental, archaeological and other specialized expertise, which the County does not otherwise maintain on staff, as needed for park planning services. In particular, it is anticipated that these services would be needed to varying degrees on three major projects which the County is currently pursuing:

- ? An athletic field complex
- ? Certain aspects of low level development plans for New Quarter Park
- ? Possible future use of "Cheatham Wilderness"-- 700 acres of federally owned property

Procurement Process

Following a complete and comprehensive procurement process, an evaluation committee recommended awarding the contract to VHB. As the Board will recall, this item was initially considered and subsequently tabled in March 2002. According to the Board's direction, it is returned for your consideration with a revised scope of work attached.

Considerations

Upon approval of the contract, the first work order will be issued for an environmental inventory of the New Quarter Park property to determine development constraints in order to identify areas where trails could be designed. Once these areas are determined, a revised site plan of the Park will be prepared with cost estimates for construction of the trails, a small office/restroom building and any additional parking needed to support the proposed trail/recreational facilities.

Recommendation

I recommend adoption of proposed Resolution R02-55(R) to approve an Agreement for Professional Services between York County and Vanasse Hangen Brustlin, Inc.

Smith/4111

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Attachment:

- ? Proposed Resolution R02-55(R)
- ? Scope of Work/ Park Planning Services